

Breakfast Club (08:00-08:45)

By registering your child for Breakfast Club, you are agreeing to the following terms and conditions.

Bookings: Sessions can be booked via the Arbor website or Arbor parent app. Instructions can be found by following [this link](#) or scanning the QR code to the right. Sessions can be cancelled by emailing the school office (salehurstschool@thebridgefederation.org) or wraparound care manager (salehurstwcare@thebridgefederation.org). You should make and cancel bookings at least an hour in advance, i.e. before 07:00.



Charges: Breakfast Club costs £6.00 per session, with or without breakfast.



Payment: Payments are made through your wraparound care account on Arbor. You can top up your account through the Arbor website (instructions can be found by following [this link](#) or scanning the QR code to the left) or the Arbor parent app (instructions can be found by following [this link](#) or scanning the QR code to the right). Payment will be taken when your child is marked present on the Breakfast Club register, so please ensure there is enough money in your wraparound care account to cover the cost of the session when your child arrives. Alternatively, you are welcome to pay using tax-free childcare or childcare vouchers. These should be paid directly into the school bank account and will be manually credited to your wraparound care account by school staff. Further information about tax-free childcare and childcare voucher payments can be found in our FAQs.



Entry: Please enter via the main entrance and ring the wraparound care doorbell to the left of the inner doors, just above the office intercom. A member of staff will come out to meet your child. If you would like your child to be offered breakfast, please arrive before 08:15. If your child does not need breakfast, you can arrive at any point between 08:00 and 08:45.

Behaviour: Children are expected to follow the school's behaviour policy and be ready, respectful and safe. If your child's behaviour is unacceptable, we may ask you to remove them from Breakfast Club.

Location: Breakfast Club takes place in the quiet/noisy room, school hall and playground, weather permitting.

Food: Children who arrive before 08:15 are able to choose from a range of breakfast options including fruit, cereal, toast, bagels, crumpets, fruit juice, milk and water. Any dietary requirements must be detailed on your child's Arbor account.

Activities: A range of quiet activities such as drawing, jigsaw puzzles, board games and construction will be available. More active children will usually be able to do some supervised, physical activity in the hall or playground. Additional topic-related activities are also sometimes available.

5:20 Club (15:30-17:20)

By registering your child for 5:20 Club, you are agreeing to the following terms and conditions.

Bookings: Sessions can be booked via the Arbor website or Arbor parent app. Instructions can be found by following [this link](#) or scanning the QR code to the right. Sessions can be cancelled by emailing the school office (salehurstschool@thebridgefederation.org) or wraparound care coordinator (salehurstwcare@thebridgefederation.org). You should make and cancel bookings at least 3.5 hours in advance, i.e. before 12:00.



Charges: 5:20 Club costs £12.00 for a whole session or £6.00 for half a session.



Payment: Payments are made through your wraparound care account on Arbor. You can top up your account through the Arbor website (instructions can be found by following [this link](#) or scanning the QR code to the left) or the Arbor parent app (instructions can be found by following [this link](#) or scanning the QR code to the right). Payment will be taken when your child is marked present on the 5:20 Club register, so please ensure there is enough money in your wraparound care account to cover the cost of the session before

their booked arrival time. Alternatively, you are welcome to pay using tax-free childcare or childcare vouchers. These should be paid directly into the school bank account and will be manually credited to your wraparound care account by school staff. Further information about tax-free childcare and childcare voucher payments can be found in our FAQs.



Collection: You can collect your child at any point between their booked arrival time and their booked end time. In good weather, you might see us in the school playground. Otherwise, please enter via the main entrance and ring the wraparound care doorbell to the left of the inner doors, just above the office intercom. A member of staff will bring your child out to you. If your child is going to be collected by an adult who is not listed on your Arbor account, please let a member of staff know in person, by phoning the school office on 01580 880288 or by emailing salehurstwcare@thebridgefederation.org or salehurstschool@thebridgefederation.org. We are not able to send children home with friends or unfamiliar adults without consent. If you would like to check which adults have permission to collect your child, please contact the school office on 01580880288 or at salehurstschool@thebridgefederation.org. If you are unavoidably delayed and won't be able to collect your child on time, please phone the school office on 01580880288 (open until 16:00) or the emergency wraparound care phone on 07519248038. If you are frequently late to collect your child, we may withdraw their space at 5:20 Club.

Behaviour: Children are expected to follow the school's behaviour policy and be ready, respectful and safe. If your child's behaviour is unacceptable, we may ask you to remove them from 5:20 Club.

Location: 5:20 Club takes place in the quiet/noisy room, school hall, ICT suite and playground, weather permitting.

Food: A drink of water or squash and a small snack of rice cakes, cheese or fruit will be provided at approximately 16:30. Any dietary requirements must be detailed on your child's Arbor account.

Activities: A range of quiet activities such as drawing, jigsaw puzzles, board games and construction will be available. More active children will usually be able to do some supervised, physical activity in the hall or playground. Children may occasionally be given access to school computers in order to use drawing software or play age-appropriate games. Additional topic-related activities are also available on most days.